

TERM 3, 2020

(September 19 — December 5)

Course Schedule

						COURSE FEES		STARTING DATE
COURSE CODE	COURSE TITLE	TUTOR	DAYS	TIME	LOCATION	Members & Gov't Depts.	Non Members	
BASIC-LEVEL								
GMN117	FUNDAMENTALS OF MANAGEMENT	Edison Bynoe, BA, MA	Tuesdays & Thursdays	7:15 pm – 9:15 pm	Wildey	\$600.00	\$625.00	SEPT. 22
ECS110	PRINCIPLES OF ECONOMICS	Richard Jordan, BSc, MSc	Mondays & Wednesdays	7:15 pm – 9:15 pm	Wildey	\$600.00	\$625.00	SEPT. 21
CDP190	PRINCIPLES OF MICROSOFT OFFICE •Word •Excel •PowerPoint •Outlook	Trevor Forde, CGA-CPA,CISA	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$675.00	\$725.00	SEPT. 22
CDP140	FUND. OF SPREADSHEET ANALYSIS	Steve Lewis, BSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$675.00	\$725.00	SEPT. 21
MKM110	FUNDAMENTALS OF MARKETING	(TO BE ANNOUNCED)	Tuesdays & Thursdays	3:00 pm – 5:00 pm	Wildey	\$600.00	\$625.00	SEPT. 22
MKM130	DIGITAL MARKETING 	(TO BE ANNOUNCED)	Mondays & Wednesdays	6:00 pm – 8:00 pm	ONLINE	\$600.00	\$625.00	SEPT. 21
ACC110	ACCOUNTS (BASIC)	Gregory Hinkson, BSc, FCCA	Saturdays	9:00 am – 1:00 pm	Wildey	\$600.00	\$625.00	SEPT. 19
ACF120	ACCOUNTING & FINANCE FOR MGT.	Luther Jones, MBA, ACIS, CGA	Tuesdays & Thursdays	5:00 pm – 7:00 pm	Wildey	\$600.00	\$625.00	SEPT. 22
INTERMEDIATE LEVEL								
GMN240	SUPERVISORY MANAGEMENT	Clarence Thompson, BSc, MSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$600.00	\$625.00	SEPT. 21
GMN240	SUPERVISORY MANAGEMENT	Glen Miller, BSc, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$600.00	\$625.00	SEPT. 22
HRM200	MANAGEMENT OF HUMAN RESOURCES	David Archer, BA, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$600.00	\$625.00	SEPT. 22
GMN220	ADMINISTRATIVE MANAGEMENT	David Carrington, BSc, MA	Mondays & Wednesdays	5:00 pm – 7:00 pm	Wildey	\$600.00	\$625.00	SEPT. 21
GMN266	MAINTENANCE MANAGEMENT	Peter Collett, BDMS	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$600.00	\$625.00	SEPT. 21
GMN268	OCCUPATIONAL SAFETY & HEALTH MGT.	Kerryann Branford, BSc, MSc	Tuesdays & Thursdays	5:15 pm – 7:15 pm	Wildey	\$600.00	\$625.00	SEPT. 22
BLW210	BUSINESS LAW	Shelly-Anne Smith, BSc, LLB	Saturdays	9:00 am – 1:00 pm	Wildey	\$600.00	\$625.00	SEPT. 19
ESM200	ENTREPRENEURSHIP MANAGEMENT	Ian Knight, BA, MBA	Tuesdays & Thursdays	10:00 am – 12:00 pm	Wildey	\$600.00	\$625.00	SEPT. 22

INTERMEDIATE LEVEL								
(continued)								
ACF260	FINANCIAL MANAGEMENT	Samuel Moseley, CMA, MBA	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$600.00	\$625.00	SEPT. 21
MKM255	BRAND MANAGEMENT	Ricky Nurse, BSc, MSc	Tuesdays & Thursdays	7:15 pm – 9:15 pm	Wildey	\$600.00	\$625.00	SEPT. 22
HCM215	CORPORATE & CLINICAL GOVERNANCE	Lisa Brathwaite-Graham, RN, BSN, MPH	Mondays & Wednesdays	5:30 pm – 7:30 pm	Harbour	\$600.00	\$625.00	SEPT. 21
MKM270	PRACTICAL ADVERTISING & PROMOTION	Tony Proute, BComm (Marketing)	Saturdays	9:00 am – 1:00 pm	Wildey	\$600.00	\$625.00	SEPT. 19
GMN273	REAL ESTATE MANAGEMENT 	(TO BE ANNOUNCED)	Saturdays	9:00 am – 1:00 pm	ONLINE	\$600.00	\$625.00	SEPT. 19
ADVANCED COURSES								
ACC310	ACCOUNTS (ADVANCED)	Carolyn-Lyn Edghill, BSc, CGA, CPA	Mondays & Wednesdays	5:30 pm – 7:30 pm	Harbour	\$625.00	\$675.00	SEPT. 21
BBA LEVEL 2 COURSES								
GMN503	ORAL CHINESE (MANDARIN)	Joycelyn Sealy, BA, MBA	Tuesdays & Thursdays	5:00 pm – 7:00 pm	Wildey	\$1,000.00	\$1,100.00	SEPT. 22
GMN502	GOVERNMENT, BUSINESS & SOCIETY	Ricardo Norville, BSc, MSc	Mondays & Wednesdays	7:15 pm – 9:15 pm	Wildey	\$1,000.00	\$1,100.00	SEPT. 21
BBA LEVEL 3 COURSES								
GMN510	BUSINESS POLICY & STRATEGIC MGT.	Michelle Moore, BSc	Mondays & Wednesdays	5:00 pm – 7:00 pm	Wildey	\$1,000.00	\$1,100.00	SEPT. 21
HRM505	INTERNATIONAL HUMAN RESOURCE MGT.	Jacqueline Caesar, BSc, MBA	Tuesdays & Thursdays	7:15 pm – 9:15 pm	Wildey	\$1,000.00	\$1,100.00	SEPT. 22
CVQ COURSES								
CBT210	PROVIDING SECURITY SERVICES (LEVEL 2)	Kemar John, A.Sci.	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Harbour	\$600.00	\$625.00	SEPT. 22

Courses Subject to Change