



Barbados Institute of Management and Productivity

TERM 1, 2025

JANUARY 20 – APRIL 12

Course Schedule

COURSE CODE	COURSE TITLE	TUTOR	DAYS	TIME	MODALITY	COURSE FEES		STARTING DATE
						Members & Gov't Depts.	Non Members	
BASIC-LEVEL								
GMN117	FUNDAMENTALS OF MANAGEMENT	(TO BE ANNOUNCED)	Tuesdays & Thursdays	6:00 pm – 8:00 pm	BLENDED	\$600.00	\$625.00	JAN. 21
GMN155	QUANTITATIVE MANAGERIAL DECISION MAKING	Hedy Broome, BSc, MSc	Saturdays	9:00 am – 1:00 pm	BLENDED	\$600.00	\$625.00	JAN. 25
CDP190	PRINCIPLES OF MICROSOFT OFFICE •Word •Excel •PowerPoint •Outlook	Sandor Greenidge, BSc, MSc	Thursdays	5:00 pm – 8:00 pm	FACE-TO-FACE	\$675.00	\$725.00	JAN. 23
CDP140	FUNDAMENTALS OF SPREADSHEET ANALYSIS	Steve Lewis, BSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	FACE-TO-FACE	\$675.00	\$725.00	JAN. 20
ACC110	ACCOUNTS (BASIC)	Samuel Moseley, CMA, MBA	Mondays & Wednesdays	5:30 pm – 7:30 pm	BLENDED	\$600.00	\$625.00	JAN. 20
ACc110	ACCOUNTS (BASIC)	Gregory Hinkson, BSc, FCCA	Saturdays	9:00 am – 1:00 pm	FACE-TO-FACE	\$600.00	\$625.00	JAN. 25
INTERMEDIATE-LEVEL								
GMN240	SUPERVISORY MANAGEMENT	Lionel Maxwell, BSc, MSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	BLENDED	\$600.00	\$625.00	JAN. 20
HRM200	MANAGEMENT OF HUMAN RESOURCES	David Archer, BA, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	FACE-TO-FACE	\$600.00	\$625.00	JAN. 21
GMN220	ADMINISTRATIVE MANAGEMENT	David Carrington, BSc, MA	Mondays & Wednesdays	5:00 pm – 7:00 pm	BLENDED	\$600.00	\$625.00	JAN. 20
HRM210	PERSONNEL MANAGEMENT	Jacqueline Caesar, BSc, MBA	Mondays & Wednesdays	5:30 pm – 7:30 pm	FACE-TO-FACE	\$600.00	\$625.00	JAN. 20
BLW220	PRINCIPLES OF LABOUR AND ADMINISTRATIVE LAW	Brittany Brathwaite, BSc, MSc	Tuesdays & Thursdays	5:00 pm – 7:00 pm	BLENDED	\$600.00	\$625.00	JAN. 21
GMN257	EVENT PLANNING	De Carla Applewhaite, BA, MA	Saturdays	9:00 am – 12:00 pm	BLENDED	\$600.00	\$625.00	JAN. 25
MKM255	BRAND MANAGEMENT	Ricky Nurse, BSc, MSc	Saturdays	9:00 am – 12:00 pm	BLENDED	\$600.00	\$625.00	JAN. 25
CRL215	CUSTOMER SERVICE LEVEL 2	Francelia Marksman, BSc, MSc	Mondays & Wednesdays	6:00 pm – 8:00 pm	ONLINE	\$600.00	\$625.00	JAN. 20
GMN263	FACILITIES MANAGEMENT	Nicholas Matthias, MSc	Tuesdays & Thursdays	7:15 pm – 9:15 pm	BLENDED	\$600.00	\$625.00	JAN. 21
HCM210	HEALTH CARE MANAGEMENT	Sandra Beckles-Hackett, BSc, MSc	Mondays & Wednesdays	6:00 pm – 8:00 pm	ONLINE	\$600.00	\$625.00	JAN. 20
POM230	PURCHASING AND INVENTORY MANAGEMENT	Sophia Harper-Waite, BSc, MBA	Mondays & Wednesdays	6:00 pm – 8:00 pm	BLENDED	\$600.00	\$625.00	JAN. 20
POM210	PRODUCTION AND OPERATIONS MANAGEMENT	Ryan Nurse BSc, MPhil	Mondays & Wednesdays	5:00 pm – 7:00 pm	FACE-TO-FACE	\$600.00	\$625.00	JAN. 20
MKM260	INTERNATIONAL MARKETING MANAGEMENT	Tony Proute, BComm (Marketing)	Saturdays	9:00 am – 12:00 pm	BLENDED	\$600.00	\$625.00	JAN. 25
BBA LEVEL 2								
GMN504	MANAGERIAL COMMUNICATIONS	Ryan O'Neale, BA, MBA	Saturdays	9:00 am – 12:00 pm	FACE-TO-FACE	\$1,000.00	\$1,100.00	JAN. 25
BBA LEVEL 3								
BLW501	EMPLOYMENT LAW	Ivan Walters, BA, LLB, M Ed.	Tuesdays & Thursdays	5:30 pm – 7:30 pm	FACE-TO-FACE	\$1,000.00	\$1,100.00	JAN. 21
INTERNATIONAL CERTIFICATION								
CDP330	CompTIA Security+ (February 24 - May 14)	Belnando Weekes, CISCO, MBA	Tuesdays & Thursdays	5:30 pm – 8:00 pm	ONLINE	\$500.00		FEB. 24

Final examinations for ALL courses will be administered face-to-face

Courses Subject to Change