

# TERM 3, 2019

(September 14 — December 7)

COURSE CODE	COURSE TITLE	TUTOR	DAYS	TIME	LOCATION	COURSE FEES		STARTING DATE
						Members & Gov't Depts.	Non Members	
<b>BASIC-LEVEL</b>								
GMN117	FUNDAMENTALS OF MANAGEMENT	Edison Bynoe, BA, MA	Tuesdays & Thursdays	7:00 pm – 9:00 pm	Wildey	\$530.00	\$575.00	SEPT. 17
ECS110	PRINCIPLES OF ECONOMICS	Richard Jordan, BSc, MSc	Mondays & Wednesdays	7:00 pm – 9:00 pm	Wildey	\$530.00	\$575.00	SEPT. 16
CDP190	PRINCIPLES OF MICROSOFT OFFICE •Word •Excel •PowerPoint •Outlook	Trevor Forde, BSc, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$625.00	\$675.00	SEPT. 17
CDP140	FUND. OF SPREADSHEET ANALYSIS	Steve Lewis, BSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$625.00	\$675.00	SEPT. 16
MKM110	FUNDAMENTALS OF MARKETING	Joseph Dolphin, BA	Tuesdays & Thursdays	3:00 pm – 5:00 pm	Wildey	\$530.00	\$575.00	SEPT. 17
ACC110	ACCOUNTS (BASIC)	Gregory Hinkson, BSc, FCCA	Saturdays	9:00 am – 1:00 pm	Wildey	\$530.00	\$575.00	SEPT. 14
ACF120	ACCOUNTING & FINANCE FOR MGT.	Luther Jones, MBA, ACIS, CGA	Tuesdays & Thursdays	5:00 pm – 7:00 pm	Wildey	\$530.00	\$575.00	SEPT. 17
<b>INTERMEDIATE-LEVEL</b>								
GMN240	SUPERVISORY MANAGEMENT	Clarence Thompson, BSc, MSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 16
GMN240	SUPERVISORY MANAGEMENT	Glen Miller, BSc, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 17
HRM200	MANAGEMENT OF HUMAN RESOURCES	David Archer, BA, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 17
GMN220	ADMINISTRATIVE MANAGEMENT	David Carrington, BSc, MA	Mondays & Wednesdays	5:00 pm – 7:00 pm	Wildey	\$530.00	\$575.00	SEPT. 16
ESM200	ENTREPRENEURSHIP MANAGEMENT	Ian Knight, BA, MBA	Tuesdays & Thursdays	10:00 am – 12:00 pm	Wildey	\$530.00	\$575.00	SEPT. 17
BLW210	BUSINESS LAW	Shelley-Anne Smith, BSc, LLB	Saturdays	9:00 am – 1:00 pm	Wildey	\$530.00	\$575.00	SEPT. 14
GMN266	MAINTENANCE MANAGEMENT	Peter Collett, BDMS	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 16
GMN268	OCCUPATIONAL SAFETY & HEALTH MANAGEMENT	(TO BE ANNOUNCED)	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 16
MKM255	BRAND MANAGEMENT 	Ricky Nurse, BSc, MSc	Tuesdays & Thursdays	7:00 pm – 9:00 pm	Wildey	\$530.00	\$575.00	SEPT. 17
HCM215	CORPORATE & CLINICAL GOVERNANACE 	Lisa Brathwaite-Graham, RN, BSN, MPH	Mondays & Wednesdays	5:30 pm – 7:30 pm	Harbour	\$530.00	\$575.00	SEPT. 16
MKM270	PRACTICAL ADVERTISING & PROMOTION	Tony Proute, BComm (Marketing)	Saturdays	9:00 am – 1:00 pm	Wildey	\$530.00	\$575.00	SEPT. 14
ACF260	FINANCIAL MANAGEMENT	Samuel Moseley, CMA, MBA	Mondays & Wednesdays	5:30 pm – 7:30 pm	Wildey	\$530.00	\$575.00	SEPT. 16
<b>ADVANCED-LEVEL</b>								
ACC310	ACCOUNTS (ADVANCED)	Carol-Lyn Edhill, BSc, CGA, CPA	Mondays & Wednesdays	5:30 pm – 7:30 pm	Harbour	\$575.00	\$625.00	SEPT. 16
<b>BACHELOR IN BUSINESS ADMINISTRATION-LEVEL 2 COURSES</b>								
GMN503	ORAL CHINESE (MANDARIN)	(TO BE ANNOUNCED)	Tuesdays & Thursdays	5:00 pm – 7:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 17
GMN502	BUSINESS, GOVERNMENT & SOCIETY	Ricardo Norville, BSc, MSc	Saturdays	9:00 am – 1:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 14
<b>BACHELOR IN BUSINESS ADMINISTRATION-LEVEL 3 COURSES</b>								
GMN510	BUSINESS POLICY & STRATEGIC MANAGEMENT	Michelle Moore, MBA, ACCA	Mondays & Wednesdays	5:00 pm – 7:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 16
HRM505	INTERNATIONAL HUMAN RESOURCE MANAGEMENT	Jacqueline Caesar, BSc, MBA	Tuesdays & Thursdays	7:00 pm – 9:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 17
ACF500	CORPORATE FINANCE	Peter Alleyne, BSc, MSc	Saturdays	9:00 am – 1:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 14
MKM500	SERVICES MARKETING	Francelia Marksman, MSc	Mondays & Wednesdays	7:00 pm – 9:00 pm	Wildey	\$ 1,000	\$ 1,100	SEPT. 16

**Courses Subject to Change**

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